

## Overview

As a Company we recognise our responsibilities to sustainability and the protection of the environment. We conduct all our activities in accordance with approved, sustainable and accepted environmental practices, and comply with all relevant legislation.

We recognise the profound impact our operations can have on the environment and society at large.

Our decision to champion sustainability is rooted in a deep-seated responsibility to leave a positive and lasting imprint on both the exhibition stands we craft and the world we share.

By integrating eco-friendly materials, pioneering innovative green design, and optimising our practices for minimal environmental impact, we not only honour our longstanding tradition of excellence but also pave the way for a more conscientious and sustainable future.

The Policy, as with the other content in this Handbook, is reviewed annually and revisions are signed off by the Managing Director to ensure both compliance and relevance.

Our aims are as follows:

- To minimise the consumption of natural resources, energy, and materials;
- To adopt working practices that will reduce waste and allow for the recycling of materials;
- To ensure waste is disposed of safely, responsibly, and without undue risk to the environment; and
- To encourage staff and clients to be aware of environmental considerations in their business activities.
- Educate our clients about the benefits of sustainable exhibition stand design and construction, both in terms of environmental impact and cost savings.
- Provide resources and information to help clients make eco-friendly choices for their exhibition materials and designs.
- Establish key performance indicators (KPIs) to monitor our sustainability efforts, such as energy usage, waste reduction, and carbon emissions.
- Regularly assess and report on our progress toward sustainability goals.

We will always:

- consider and assess best practice; taking action where necessary to improve our activities;
- reduce the impact of our activities on the environment in all countries we go to;
- achieve a good balance of commercial activity and environmental awareness by always considering all the alternatives;
- emphasise to employees their responsibility to environmental well-being, providing training where applicable;

- ensure this policy is available to all employees, including sub-contractors;
- promote good practice to our clients, partners and suppliers; and
- integrate sustainable considerations into all our business decisions.

## **Responsibilities**

The Managing Director and Senior Managers are responsible for implementing this policy and will ensure that:

- any work carried out will comply with the requirements of this policy;
- we obtain as many manufacture materials as possible from sustainable sources;
- we try to reduce, reuse or recycle as much of our waste as possible, aiming for zero landfill;
- measures are taken to prevent or minimise surface, atmospheric or noise pollution;
- vehicle exhaust pollutants and emissions are minimised when making travel, transportation and production decisions, for example using public transport for staff travel where practical;
- water and energy are conserved, and recycling of materials is promoted; and
- environmental accidents are investigated and preventative measures are enforced.

## **Our Sustainability Practices**

All members of staff can help to minimise the consumption of resources. Examples of how you can do this include:

- Turning off lights when offices/rooms are not in use;
- Turning down heating levels;
- Keeping doors closed;
- Not allowing taps to drip;
- Ensuring you print on both sides of paper;
- Arranging reuse or recycling of office waste, including computers and equipment;
- Reducing energy consumption by monitoring usage and purchasing energy efficient equipment;
- Adhering to the Company's vehicle No-Idling Policy;
- Using ethical, recycled and/or local products and services wherever possible;
- Taking account of sustainability issues when negotiating with clients; and
- Making clients aware of good sustainability practice and encouraging them to adopt it.

**This Policy is monitored for compliance and reviewed annually by the Company.**

**Recommendations for any amendments should be reported to the Managing Director**